

John Joo

■ 4111 Sandy Knoll Drive ■ Eaaa New Market, MD 20000 ■ (410) 444-5555
■ jd00000@students.salisbury.edu

OBJECTIVE: Work in the Finance Department of a mid to large-sized organization to both utilize and expand my knowledge gained while attending Salisbury University.

EDUCATION:

Candidate for Bachelor of Science May 2008
Major: Finance – Financial Planning track
GPA: 3.4/4.0
Perdue School of Business
Salisbury University, Salisbury, MD

RELATED EXPERIENCE:

Financial Advisor Intern, Merrill Lynch 09/07-12/07
Salisbury, MD

- Assisted site supervisor with daily tasks.
- Prepared materials for meetings.
- Researched stocks for various hypothetical financial plans.
- Created presentation aids for clients' proposed financial plans.
- Helped plan financial seminars.

Roadshop Installation Specialist; Circuit City 09/06-01/07
Salisbury, MD

- Installed aftermarket car electronics in customers' vehicles.
- Developed solutions to cater to the unique needs of each customer.
- Assisted salespeople in creating a custom stereo solution to satisfy the customer's specifications.
- Negotiated prices for custom installations with customers.

Community Assistant, University Village 05/06-08/07
Salisbury, MD

- Served as a mediator between management and residents' questions, comments, concerns, and problems.
- Maintained order around the community to ensure resident satisfaction.
- Created marketing solutions targeted at obtaining 100% occupancy for the upcoming school year.
- Attended various events on-campus and around the Salisbury area to recruit new tenants.
- Reached 100% occupancy goal for the 2006-07 school year.
- Worked as a counselor/mediator between individual residents' who faced problems with their neighbors.

COMPUTER SKILLS:

Proficient in MS Office applications and Outlook Express

ACHIEVEMENTS AND MEMBERSHIPS:

Dean's List, Recipient Fall 2005 – Present

- Obtain a 3.5 GPA on a 4.0 scale

Financial Management Association, Member Spring 2007 – Present

- Organization for Finance and Business Management majors
- Salisbury University Chapter

National Dean's List Award, Recipient Spring 2007

The Wall Street Journal Achievement Award, Recipient Spring 2007

- Awarded annually to one junior who achieves outstanding academic achievement.

Financial Planning Association, Member Fall 2007 – Present

- Maryland Chapter