

## XXXX G. XXXXXX

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### EDUCATION

*Bachelor of Arts*

May 2008

Major: History Minor: Psychology

Salisbury University · Salisbury, MD

- Worked 20-25 hours per week while attending school full-time

### RELATED COURSE WORK

- *Corporate Strategic Planning and Policy* – Conducted case analyses of multiple companies to evaluate internal/external issues that would optimize its desired goals/objectives. Utilized financial, production/operational and managerial techniques to produce desired solutions.
- *International Finance Seminar* – Evaluated international market exchange rates and economic factors that influence business on a global perspective. Directed focus on managerial aspects from a corporate perspective concerning the measurement and management of exchange rate risk, management of short-term and long-term asset and liabilities, and international financial management from a banker's perspective.
- *Managerial Accounting* – Acquired knowledge base of budgeting, cash-flow analysis, financial reporting, and cost behavior concepts. Familiarity with Activity Based Costing.

### WORK EXPERIENCE

*Resident Director*

August 2007 · May 2008

Salisbury University · Salisbury, MD

Department of Housing and Residence Life

- Recruited and selected new Resident Assistant staff
- Supervise Resident Assistants and implement hall development programs.
- Review disciplinary hearings and evaluate proposed sanctions
- Operate a residence hall consisting of 95 undergraduate freshmen

*Intramural Supervisor*

August 2006 · December 2008

Salisbury University Department of Campus Recreation

- Assisted in scheduling tournaments and faculty/staff events
- Enforced policies, procedures, and regulations regarding intramural events
- Build relationships with fellow Campus Recreation Employees
- Function as a liaison between participants, and Campus Recreation Staff

### HONORS/ACTIVITIES

*President: Alpha Sigma Tau*

October 2007 · April 2008

Salisbury University

- Coordinated five fundraisers that raised over \$5000 for local charities
- Collaborated to establish Presidential criteria for new candidates
- Interviewed 11 candidates and eventually settled on new leader

*Member* · Pi Gamma Mu Honor Society of the Social Sciences

*Staff Sponsor* - Salisbury University Power Lifting Team

*Vice President* – NAACP

*Past Chair* - Political Awareness Committee, Salisbury University

*Treasurer* - African American Student Union, Salisbury University

*Member* - African American Historical and Philosophical Society, Salisbury University