

Salisbury University/Sport Club Faculty Staff Advisor Agreement Form

Advisor Name _____ **Club Name** _____
Job Title _____ **Campus Dept.** _____
Faculty or Staff (circle one) **Phone (W)** _____
Email _____ **Phone (H)** _____
Number Years Affiliated w/club _____ **Fax** _____

Sport Club Advisor Responsibilities

- Serve as an information source, provide guidance and leadership
- Be knowledgeable of the guidelines and procedures for sport clubs and ensure that the student leaders of the organization are also informed of these policies
- Assist members and officers in organization and in planning projects
- Offer assistance in developing and overseeing the club budget
- Attend club meetings and activities
- Oversee generation of funds
- Supervise fund-raising events
- Ensure club abides by Universities' policies and procedures
- Travel with club on all trips.

Sport Club President Date

Asst. Director of Campus Recreation Date

I understand that I will be advising this sport club on a volunteer basis. I have read and understand the advisor responsibilities as outlined in the sport club manual.

NAME (Print) Signature Date