

**SALISBURY UNIVERSITY
CAMPUS RECREATION
SPORT CLUBS
CONSTITUTION GUIDE**

The format below has been developed as a guide for the development of a Constitution for your organization. It is not necessary to follow this form exactly, but it is important to include all areas applicable to your Club.

Sport Club: _____

Date Adopted: _____

- ARTICLE I - Name** State the official name of the Sport Club organization.
- ARTICLE II - Purpose** State the reasons for the formation of the Club and the Clubs objectives.
- ARTICLE III - Membership** A. State that all current students are qualified for membership. assure that no discrimination shall take place.
B. State what rights and privileges a full member has.
- ARTICLE IV - Meetings** A. State how many meetings are to be held each year and when they are held.
B. State the procedures for calling special meetings.
- ARTICLE V – Officers** A. State what officers the Club will have.
B. State what duties each officer will have.
- ARTICLE VI - Elections** A. State the nominating procedures and when they will take place.
B. State how and when elections will take place.
- ARTICLE VII - Advisor** State the procedures for the qualification and selection of a Club Advisor and the function and duties of said person.
- ARTICLE VIII - Coach/Manager** State the procedures for the qualification and selection of a coach/manager and the function(s) and duties of said person.
- ARTICLE IX - Amendments** State how an amendment will be presented, to whom it will be presented, and how it will be ratified.
- ARTICLE X - Bylaws** State the procedures for the inclusion of any rules or regulations specific to the Club.