Learning with Technology Committee  
Meeting Minutes  
Friday, December 5, 2008  
TETC 301

Those in attendance: Sam Geleta (HENSON), Krista Knapp (at-large), Dorothea McDowell (at-large), Melissa Thomas, Jerry Waldron, Fatollah Salimian (PERDUE)

1. Corrections to minutes from 10/23/2008: Melissa asks that any reference to WebCT be changed to MyClasses. Minutes were approved pending changes.

2. Firefox Update: Jerry spoke with IT about installing Firefox on lab computers. This change will be part of the new image.

3. Course Eval: Needs to move to top priority.
   a. Sam distributed an article called “Web-Based Student Evaluation of Instruction: Promises and Pitfalls” (2002)
   b. We are looking for a product that is customizable and interfaces with PeopleSoft. It might be nice to have a product that can be used more broadly, such as for faculty research or institutional assessment.
   c. Melissa thinks there are 5-7 products. We could select a few that appear to meet our needs and send RFPs to the companies.
   d. We should work on collecting information on products we think would meet our needs and sending it to Sam, who will collate it for the committee to review prior to our next meeting.
   e. The timeline for this project is as follows:
      - Review collected information about products in meeting on January 20\textsuperscript{th} or 21\textsuperscript{st} (Melissa will send out a doodle poll.)
      - Ask selected companies to give the committee presentations in February.
      - Send out RFPs in March.
      - Give Faculty Senate our recommendation in April.

4. 5 Year Tech Plan: Runs out in 2009. Committee was given copies of the current 5 Year Plan. Jerry has to update the plan for the next term. There is one section that deals with learning and innovation and he would like our committee to be part of shaping this plan for the next term.

5. Remaining Agenda: Melissa says we can remove Proctoring Policy for Online Assessments and Online Learning Website from the agenda for now. The rest of the agenda will be revisited in March.

Notes taken by Krista Knapp