Learning with Technology Committee Meeting Minutes
November 8, 2007

In attendance: Stephen Ford, Sam Geleta, Marta (Marcy) Losonczy-Marshall, Thea McDowell, Paul Scovell, Jerry Waldron

I. Approval of minutes – minutes from the last meeting were distributed, reviewed, and approved with minor additions. Stephen will send out the final version.

II. Learning With Technology Committee Website – Paul Scovell has created the website and linked it off the senate website. The location of the website is facultyfp.salisbury.edu/ltc. Minutes from meetings will be posted on the website. Paul will post the minutes. Members with copies of previous minutes are asked to send them to Paul. Other links on the website go to RefWks, Quality Matters, EndNote, and the IT plan. There will also be an issue page, which will serve as a place where new initiatives can be posted. Members of the committee are also listed on the website.

III. The issue of communicating with faculty through Groupwise was brought up. The way to communicate with faculty is to look at each group (Henson, Fulton, etc.) and identify faculty in those groups to create a faculty list. Jerry said if anyone needs to communicate with faculty, they can contact Lee Howeth, who will help with the list.

IV. The issue of a listserv e-mail for faculty can be a way of faculty to communicate with various committees was brought up as a possible mechanism.

V. Web of Science – Stephen Ford reported that feedback from faculty on the Web of Science has been positive. SU will get Web of Science for 3 years. The start date has not been determined at this point. There will be one additional week of a trial period for it; it will run through November 19, 2007.

VI. EndNote – Sam Geleta passed out information he received from a representative about EndNote to committee members. The cost is $5000 per year. The EndNote Web Only version is $2495 per year. EndNote is included with a Web of Science subscription. It was suggested that we have a demonstration of EndNote. Mou Chakraborty will in the process of arranging this demonstration. After the trials and demonstration, the committee plans on surveying the faculty regarding RefWks and EndNote.
   a. RefWks costs $19,000 per year, but works better with more databases.
   b. There is a steep learning curve for EndNote.
   c. Is there a need to buy reference software? Do students need it? The faculty survey will address these questions.
   d. The faculty survey will also assess whether faculty have tried either RefWks or EndNote, whether faculty prefer one over the other, and whether students in their classes would use it for coursework.

VII. Melissa Thomas left notes to committee members:
   a. Jane Ma will be leaving SU. Her last day is November 16, 2007.
b. The USM Pedagogy Group decided to go with a Statewide Quality Matters Subscription.

c. A Turning Point brown bag is tentatively scheduled for Wednesday December 5, at 12:00 noon. Melissa will send an e-mail regarding this. Pizza and soda will be served in the Commons.

VIII. Jerry Waldron gave IT updates:

Respectfully submitted,
Marcy Losonczy-Marshall