Learning with Technology Committee Meeting Minutes
April 16, 2007

In attendance: Cathy Beise, Stephen Ford, Sam Geleta, Thea McDowell, Melissa Thomas, Ron Siers.

I. Minutes from March 26 meeting approved with one minor change.

II. Old Business:
   a. RefWorks –Stephen forwarded a copy of a summarized listserv discussion about Refworks to the committee members. He agreed to discuss with Alice Bahr regarding what to do about it and will report back at the next meeting.
   b. Clickers
      i. 2 demos have tentatively been scheduled for Friday May 4, from 10-11:30 in HS 150 and from 2:30-4 in DH 123. Each session should have 3 demos, one for each of the 3 clicker products.
      ii. Cathy Beise will contact all the faculty conducting the pilot tests to find someone to do each demo. Ron tentatively volunteered to demo TurningPoint.
      iii. Thea McDowell will work with Melissa Thomas to develop a brochure about the demo to mail to all faculty.
      iv. An email will also be sent to all faculty. Stephen asked that we make sure that librarians are included in the brochure and email distribution.
      v. An article by Lowry that compares the clicker systems was distributed to all the committee members present. Thea will use the article to summarize what Clickers are all about for the purpose of information faculty in the brochure.
      vi. iClickers **pilot has not started. Melissa had problems recognizing the USB drive on the receiver. Also faculty will be meeting with TLR staff on Wednesday to get started. However, the pilot should begin later this week.**
      vii. Melissa and her new instructional designer, Hongyan (“Jane”) Ma, will revise the criteria form for rating the systems, as well as the survey for faculty, and will also acquire a survey for student users from Chrys Egan.
      viii. Melissa will find a set of questions used in prior demo discussions and email to Cathy.
   c. On April 10, the Faculty Senate passed the By-law changes that required one of the LWTC members to be from the library, and that changes the name of the committee to Learning with Technology Committee (LWTC). Sam Geleta will confirm the date.

III. New Business:
a. Melissa announced that, based on discussions with Jerry Waldron and members of the IT Server Group, all WebCT courses will be converted to Campus Edition 6 by Fall, 2007.
   i. Reasons: hardware issues with old version; lack of on-going maintenance for old version; new version is better (friendlier, more features, …)
   ii. There are over 200 faculty using WebCT; with up to 400 courses running each semester. Melissa will not be able to help everyone convert their courses. Discussion ensued regarding how to address this need.
      1. One suggestion – find funding for summer stipends for several faculty to become mentors to other faculty in doing the conversion – maybe at least one from each school, although it was suggested that one might not be enough.
      2. Another suggestion was that Melissa would request a ½ time additional staff member to help with the conversion.

b. Melissa raised the question as to whether each school needs its own instructional designer, to support schools and also to coordinate across schools, analogous to the school-specific advising coordinators. Everyone agreed we do need this, but how will it be funded?

   IV. Next meeting: set for May 7 at 1:00 p.m. Gerry Wood will be invited and the committee will make a decision about which Clicker system to recommend.

Respectfully Submitted,

Cathy Beise