I. Minutes from February 26 meeting approved with minor changes.

II. Old Business:
   a. RefWorks – the librarians are still considering RefWorks but a decision has not yet been made system wide. Cathy will forward e-mail received from Alice Bahr to committee members.
   b. Clickers
      i. Jerry Waldron reported that he spoke with InterWrite and iClickers, both are willing to work with SU regarding pilot testing this spring. A thirty day test trial of each will begin as soon as we receive the clickers. They will be delivered to Lucy Hearn, who will distribute them to the following faculty, who are pilot testing them in the following rooms:
         1. iClickers in Henson Hall 243
            a. Mara Chen (Geography)
            b. Betty Lou Smith (Biology)
         2. InterWrite in Fulton Hall 134
            a. Chrys Egan (CMAT)
            b. Darrell Newton (CMAT)
      ii. Jerry noted that iClickers has all of the software on the jump drive, so there is no need to load software onto the computer in the classroom. Faculty take the jump drive with them to class and plug it in.
      iii. Jerry also called SMART; they have a new product, but it is not ready for release yet.
      iv. A demonstration of these various clickers may be scheduled later this spring.
      v. Melissa and her new instructional designer, Hongyan (“Jane”) Ma, developed a form for rating criteria to evaluate various clickers that are being pilot tested. The form was distributed to committee members. Minor changes were suggested. Melissa will make the changes on the form and send them to committee members. Cathy will also ask Perdue faculty, Karen Papke-Shields and Frank Shipper, to give feedback on the form.
      vi. Melissa and Jane Ma also created a faculty survey questionnaire to evaluate clickers. This questionnaire was distributed to committee members at the meeting. Some minor changes were recommended. Melissa will make the changes and send the form to committee members.
vii. Cathy will summarize information about the clickers and send the message to committee members for feedback. The message about the committee’s recommendations will then be sent to faculty in all schools.

c. Hardware and software on campus
   i. As a follow up to an earlier question, Jerry distributed a handout to committee members which listed the 8 labs supported by IT, with the hardware and software each one has. Two of those labs get new hardware each year, on a rotational basis.
   ii. There are also some specialty labs (for example, in Psychology or Biology) which are not supported by IT.

d. Possible recommendations for computers for students – some institutions recommend specific hardware and software that students need for college. Many parents are interested in finding out what their children need when they come to SU. Should SU recommend a particular computer, or just the hardware and software that are necessary? A brief discussion ensued. Jerry passed out 4 specific models put out by Dell that meet what most students would need. Faculty seemed uncomfortable recommending a particular computer, but felt more comfortable recommending specific hardware and software requirements. More discussion may be necessary.

III. Announcement: Jerry Waldron stated that SU will have wireless capability by the end of May.

IV. Next meeting: set for April 16 at 1:00 p.m.

Respectfully Submitted,

Marcy Losonczy-Marshall