





Office of Admissions  
1200 Camden Avenue  
Salisbury, MD 21801-6862  
410-543-6161 www.salisbury.edu

## INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR GRADUATE PROGRAM ADMISSION

STUDENTS SUBMITTING THEIR INITIAL APPLICATION FOR ADMISSION TO A SPECIFIC GRADUATE PROGRAM must send a completed Application for Graduate Program Admission form, a \$45 application fee, a completed Residency/Domicile Information Form (if applying for in-state residency), and official copies of all undergraduate and graduate transcripts to: Office of Admissions, 1200 Camden Avenue, Salisbury University, Salisbury, MD 21801-6862. When Admissions receives all these items, the application folder will be forwarded to the appropriate graduate program for consideration. Requirements for admission to the graduate degree programs vary from school to school, so it is important to consult the catalogue for information pertaining to your program. Questions regarding admission to a specific graduate program should be addressed to the director of the graduate program you intend to pursue.

It is important that students complete the application in its entirety. If an item does not pertain, insert "Not Applicable" or "N/A" in the appropriate space. Students whose native language is not English must submit satisfactory scores from the Test of English as a Foreign Language (TOEFL) or receive a TOEFL waiver from the Admissions Office. International students who will be attending on a U.S. Immigration and Naturalization Services visa must also complete the supplemental International Application (contact the Admissions Office to obtain the required forms).

STUDENTS SEEKING READMISSION TO A GRADUATE DEGREE PROGRAM (students who matriculated in a graduate degree program at SU and stopped attending SU graduate classes for one calendar year or more) must obtain a Readmission/Course Registration form from the Office of the Registrar and take it to their graduate program director for authorization to be reactivated. These students must also have official transcripts sent to Admissions from every college attended since leaving SU.

STUDENTS NOT FORMALLY ADMITTED TO AN SU GRADUATE DEGREE PROGRAM MAY SCHEDULE UP TO SIX GRADUATE CREDITS A TERM AS A NON-DEGREE STUDENT by completing a Course Registration Form at the Registrar's Office. This Course Registration Form explains the process for scheduling graduate classes as a non-degree graduate student. Graduate assistantships are not offered to non-degree graduate students.

It is the policy of the Board of Regents of the University System of Maryland, to differentiate between in-state and out-of-state residency for tuition purposes. Those students eligible for in-state residency classification must complete and submit the Residency/Domicile Information Form (available in the Catalogue, Registration Booklet and Registrar's Office). Regulations and requirements for receiving in-state residency classification are stated on the back of the form.

Students needing additional room for an item on the Application for Graduate Program Admission may use the spaces provided at the bottom of this page.

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