

President's Advisory Team Minutes

December 7, 2022

President's Advisory Team Members in attendance:

Carolyn Lepre, President
Humberto Aristizabal, Associate Vice President of Institutional Equity and Title IX Coordinator
Vanice Antrum, Director, Multicultural Services
Joe Benyish, Chair, Staff Senate
Eric Berkheimer, Associate Vice President of Facilities and Capital Management
Chloe Birch, President, Graduate Student Council
Jayme Block, Associate Vice President, Alumni Engagement & Development
Melissa Boog, Associate Vice President for Academic Affairs
Jessica Clark, Assistant Provost for Faculty Success
Lawanda Dockins-Mills, Interim Assistant Vice President of Student Affairs
Gerard DiBartolo, Director, Athletics and Campus Recreation
Susan Eagle, Associate Vice President of Marketing and Communications
Kelly Fiala, Dean, College of Health and Human Services
Dane Foust, Vice President, Student Affairs and Enrollment Management
Clifton Griffin, Dean, Graduate Studies and Research
Tracy Hajir, Assistant to the President
Bea Hardy, Dean, Libraries and Instructional Resources
Laurie Henry, Dean, Seidel School of Education & Professional Studies
Allen Koehler, Assistant Vice President for Enrollment Management
Ken Kundell, Chief Information Officer
Edwin Lashley, Chief, University Police
Colleen León, Deputy Chief of Staff for Engagement
Lisa Lepore, Associate Vice President for Human Resources
Jennifer Martin, President, Faculty Senate
Andrew Martino, Dean, Clarke Honors College
Eli Modlin, Chief of Staff
Karen Olmstead, Provost and Senior Vice President of Academic Affairs
Kara Raab, Associate Vice President for Planning and Assessment
Maarten Pereboom, Dean, Fulton School of Liberal Arts
Valerie Randall-Lee, Assistant Vice President of Student Affairs/Dean of Students
Jason Rhodes, Director, Public Relations and University Spokesperson
Michael Scott, Dean, Henson School of Science and Technology
Eric Stewart, Deputy Chief of Staff for Communications
Christy Weer, Dean, Perdue School of Business
Janet Wormack, Vice President for Administration and Finance

1. Welcoming and Opening Remarks – President Carolyn Lepre

- Dr. Lepre welcomed the group and provided an update on the Provost Search. There are three open forum sessions scheduled where campus community can provide feedback, and encouraged to attend.
- Dr. Lepre asked for any comments or questions concerning the organizational changes announced last week. There were no comments.
- For more information, or to send any questions or feedback, please check the webpage at:
<https://www.salisbury.edu/administration/president/provost-search.aspx>

2. Middle States Self Study – Kara Raab

- Kara provided an update on the timeline and process for the upcoming Middle States 2024 – 2025 Self Study report. She presented the proposed steering committee membership and encouraged faculty and staff from key areas to consider being part of the committee, as well as working groups currently being developed.
- Kara noted that a Priorities-Based approach will be used, based on SU's history of compliance and the strategic planning process used at this institution. Working groups will be developed and a Self-Study Design Plan will be drafted and sent to the campus community for feedback and input.
- The timeline takes the campus from the draft of the Self-Study Design Plan in spring of 2023, through the research, writing, feedback process through 2023 and 2024, and ending with the Middle States committee visit the spring of 2025. More detailed information will be communicated to the campus by email and a webpage is currently under development.
- There were comments concerning how information obtained from other studies, such as the Campus Climate Study, can be linked to the Self Study. There is a specific work group that focuses on how the institution meets certain standards using various reports, such as this study.

3. Facilities Update – Eric Berkheimer

- The Blackwell Hall renovation is in the final stages of bidding and contracts will go to the state for approval in January. Demolition to the

inside will occur in spring 2024 and completion is expected by summer of 2026.

- The renovated building will house a one-stop shop, creating a welcoming environment for incoming students, and will include Admissions, Academic Advising, Enrollment, Financial Aid, possibly other departments as space and priorities become known. The concept is to showcase how SU supports students from their first day all the way through to when they become alums.
- Building access upgrades will occur soon, with a new software program that will largely replace the existing Salto program locks in use. Salto will remain in use for the residence buildings. Improvements include flexibility on access control and ease of use through the ability of long-term scheduling.

4. Other items for discussion.

- The fire alarm system in Holloway Hall needs to be evaluated for clarity on instructions on returning to the building.
- There is an uptick in cases of the flu across campus.
- The deadline for the Board of Regents Staff Award nominations has been extended and everyone is encouraged to submit nominations.
- There has been a concerted effort to encourage students to register for classes for the spring semester. Academic Affairs, Enrollment Management, and faculty members have been personally reaching out to students who have not registered and encouraging them to do so.

5. The meeting adjourned at 9:45 a.m.