

# President's Advisory Team Minutes

August 25, 2020

## President's Advisory Team Members in attendance via Zoom:

Humberto Aristizabal, Associate Vice President of Institutional Equity and Title IX Coordinator  
Eric Berkheimer, Associate Vice President of Facilities and Capital Management  
Melissa Boog, Associate Vice President of Academic Affairs  
Kacie Cassar, President, Graduate Student Council  
Randall Cone, President, Faculty Senate  
Jason Curtin, Vice President, Advancement and External Affairs  
Gerard DiBartolo, Director, Athletics  
Susan Eagle, Associate Vice President of Marketing and Communications  
Kelly Fiala, Founding Dean, College of Health and Human Services  
Dane Foust, Vice President, Student Affairs  
Clifton Griffin, Dean, Graduate Studies and Research  
Martha Zimmerman for Bea Hardy, Dean, Libraries and Instructional Resources  
Laurie Henry, Dean, Seidel School of Education  
Ken Kundell, Chief Information Officer  
Edwin Lashley, Chief, University Police  
Andrew Martino, Dean, Honors College  
David McCreary, President, Student Government Association  
Eli Modlin, Chief of Staff  
Karen Olmstead, Provost and Senior Vice President of Academic Affairs  
Kara Owens, Associate Vice President for Planning & Assessment  
Tony Pasquariello, Interim Vice President, Administration and Finance  
Maarten Pereboom, Dean, Fulton School of Liberal Arts  
Tabitha Pilchard, Chair, Staff Senate  
Valerie Randall-Lee, Dean of Students  
Jason Rhodes, Director, Public Relations and University Spokesperson  
Tim Robinson, President, Adjunct Faculty Caucus  
Michael Scott, Dean, Henson School of Science and Technology  
Beth Skoglund, Director of Admissions  
Wallace Southerland, Associate VP, Student Affairs  
Brian Stiegler, Assistant Provost for International Education  
Karen Treber, University Counsel  
Kevin Vedder, Associate Vice President for Human Resources  
Christy Weer, Dean, Perdue School of Business  
Charles Wight, President  
Richard Wilkens, Associate Provost  
Joan Williams, Associate Vice President for Diversity & Inclusion and Chief Diversity Officer

### 1. Welcoming and Opening Remarks – President Charles Wight

- Dr. Wight welcomed the group, and offered his appreciation for all that each member of this group has done to prepare for this upcoming, unique semester. He noted that these are historic times for the institution, and he appreciated how every person has stepped up and made classes possible this semester.
- A moment of silence was held for the passing of one of Salisbury University's own. Dr. Stephen Hardy was a respected and well-liked campus community member.

## 2. Communication

- It is imperative that communication be open and transparent to all campus community members. Every member of this team is counted upon to update their direct reports and students on what is expected and anticipated about this upcoming semester.
- A hotline for parents, students and staff has been created out of the President's Office and is available by calling (410) 543-6011 or by emailing [COVIDQuestions@salisbury.edu](mailto:COVIDQuestions@salisbury.edu). Information is also available at <https://www.salisbury.edu/coronavirus/>.

## 3. Testing and Screening

- Each person coming to campus is expected to screen themselves for COVID-19 every day. There are three ways to participate: 1) via SU mobile app; 2) via the web portal at <https://sumobile.salisbury.edu/>; or 3) in person at locations noted on the <https://www.salisbury.edu/coronavirus/> webpage. Each employee and student are required to participate before coming to campus. It is also suggested that employees that are teleworking participate to help provide information for the dashboard database created by the Eastern Shore Regional GIS Cooperative (ESRGC).
- A negative COVID-19 test is mandatory before coming to campus on August 28; and periodic testing of 10 to 15 percent of the campus population will take place throughout the semester.

## 4. Awareness Training

- All students and employees are expected to take the Coronavirus Awareness and Prevention Training. The online module is designed to provide employees with the most current information about COVID-19, and students must complete a similar training. **All SU employees are required to complete this mandatory training by Friday, August 28.**

## 5. FY21 Budgets

- Dr. Wight expressed his appreciation to every division and department for formulating their budgets for FY21. He noted that the budget cuts for this year are permanent and will continue into next year. He also recognizes that there are many open positions that have not be filled and how departments are still carrying the workload.
- FY22 budget looks like State appropriations will be decreased. Auxiliary services revenue is down and that will affect the budget. The goal is to stay open as long as possible.

## 6. Student Engagement and Success Efforts

- It was noted that in addition to the efforts to prevent the spread of the COVID-19 virus, there have been many other plans in place to complement the health and safety of our campus community. A few examples are:
  - a. Career Services has created career development activities that are virtual and in-person through November.
  - b. Student Health Services has expanded to include aspects of COVID-19 related employee health features. They have also expanded the support groups that are available to include specific populations of our campus community, such as athletes, women of color, men of color and international students as examples.
  - c. Fonemed is now available for students in crisis after hours. This provides an additional resource for Student Affairs staff to use for immediate assistance.
  - d. Student activities will host both a de-densified in-person student activities fair this semester as well as an online version. Instead of a one-day event, it will be held over a period of three or four days to decrease the number of individuals at each event. It was noted that student organizations were given the option of taking a semester off and resuming in the spring semester. Most organizations will hold their meetings virtually. Student organizations will also have event management assistance; this includes how to monitor for social distancing and the wearing of face coverings. University ticketing will be utilized. This will help track the individuals attending an event.
  - e. TRiO, the Center for Student Achievement and The May Literacy Lab will continue to offer tutoring and supplemental instruction to SU students as well as K-12 in our local community.
  - f. The annual Summer Student Research Showcase will be held on Thursday, September 3<sup>rd</sup> from 3:30-5:00 p.m. This year the showcase will be a virtual event (beginning on Zoom and moving to Flipgrid). At this event, students who conducted research over the summer will be presenting their work. To register to attend this event, please go to [www.salisbury.edu/student-summer-research](http://www.salisbury.edu/student-summer-research).

## 7. Additional Health and Safety Efforts

- Peninsula Regional Health System (PRHS) has assisted the institution in obtaining N95 masks that were difficult to obtain.
- Deans and department chairs have worked diligently on analyzing classroom densities and classroom protocols.
- Salisbury University is only one of two institutions in the University System of Maryland doing our own COVID-19 testing. This allows us to have a much quicker turnaround in results and gives us the ability to test more often. It is noted that this is only possible by the tremendous effort on the part of faculty and staff of the College of Health and Human Services, members of the Athletic

Training department, members of the Facilities and Operations departments and many other departments and individuals. This is a true team effort and highlights why Salisbury University is a leader in the University System of Maryland.

**8. Student Conduct**

- Dr. Foust noted that a few campuses across the country have been forced to go to virtual classes due to a high number of students who have tested positive for COVID-19. In some instances, this is due to student behavior - by not practicing appropriate social distancing and mask wearing. SU's student government is playing a very active role in reaching out to educate the student body.
- SU has reached out to members of the neighborhood compact to engage in a conversation on how we can partner to keep our students safe and healthy.
- An addendum has been added to the Student Code of Conduct specifically addressing the expectations of student behavior and COVID-19 prevention.

**9. Update on Instruction**

- As classes begin this coming Monday, August 31<sup>st</sup>, Dr. Olmstead wanted to thank the Deans, department chairs and faculty for all the hard work they have done to offer safe and meaningful classes. Information Technology and ID&D have gone above and beyond creating resources and making technology available to make this possible.
- As of today, SU has 56% of classes as face-to-face or hybrid programs.

**10. Other items**

- Dr. Wight welcomed Dr. Randall Cone to this group as the new president of the Faculty Senate. Dr. Cone stated that the Faculty Senate is ready to move forward on pre-COVID-19 items already in discussion from the previous semester.