

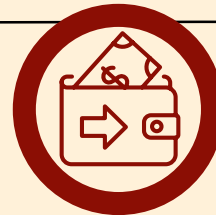
Using the AmeriCorps Education Award AT SALISBURY UNIVERSITY

SU student requests all or a portion of their education award to be sent to SU.

SU receives the request and approves the award in the MyAmeriCorps portal after the drop/add period for the semester. The student's award status in MyAmeriCorps will read "pending institutional action" until the first week of the semester.



If the award is enough to pay the **balance** for the semester in full, an indicator is placed on the student's account preventing a late fee and a cashier's hold.



If a **balance is still due**, the student is advised to make the payment minus the amount of the award by the bill-due date to prevent a late fee.



If the award money is more than what is owed on the student account, the amount requested from MyAmeriCorps will be adjusted.

Learn more about AmeriCorps
at Salisbury University:
www.salisbury.edu/ameriCorps

To use the award for books/supplies, the student must contact Diane Lawrance, DBLAWRANCE@salisbury.edu, to set up an SU Bookstore credit **OR** pay out of pocket and send copies of the receipts to her for reimbursement.