

CHARTER BUS TRIP EVALUATION

To help us maintain the best possible charter bus services for Salisbury University, please fill out this evaluation form. When completed, press email to send a copy to purchasing and press print to keep a copy for your records. If you have any questions, please email jebaker@salisbury.edu. Thank you for your participation.

GENERAL TRIP INFORMATION

Charter Bus Company:

Departure Date:

Return Date:

Destination:

EVALUATOR'S INFORMATION

Name:

Dept:

Phone:

E-mail:

STATEMENT

Please use the drop down lists to select the rating which best describes your position on each statement below.

1. My overall experience on this trip was good, and I would recommend this vendor to other departments.
2. The vehicle arrived on-site at least one half hour prior to scheduled departure time.
3. The vehicle was clean on arrival and ready to be boarded.
4. The restroom was clean and free of odors.
5. The exterior of the vehicle was in good shape and suitable for transporting SU passengers.
6. Travel to and from the destination was good, with no malfunctions.
7. The driver knew how to get to the destination and seemed familiar with the area.
8. The driver was courteous, respectful and helpful to the passengers.
9. We arrived on time at our destinations(s), with no problems or concerns.

ISSUES OR ADDITIONAL COMMENTS