

## ACADEMIC AND SOCIAL SUCCESS PLANNING – PART 1

*This worksheet is intended to help you identify specific goals, resources and action steps that will help you create an action plan to hold yourself accountable and keep you focused on your end goal – to graduate. Use it to guide your conversation with resources on- and/or off-campus as you develop strategies for academic and social success for the remainder of your tenure at Salisbury University.*

Goal #1	Goal #2	Goal #3
Why is this goal important to me?	Why is this goal important to me?	Why is this goal important to me?
What resource(s) do I have available to me in achieving this goal?	What resources do I have available to me in achieving this goal?	What resources do I have available to me in achieving this goal?
Meeting date/time:	Meeting date/time:	Meeting date/time:
What are three action steps I am committed to taking toward achieving this goal?	What are three action steps I am committed to taking toward achieving this goal?	What are three action steps I am committed to taking toward achieving this goal?
#1		
#2		
#3		

Upon completion, you must submit this worksheet electronically as a Word Document or PDF to [studentconduct@salisbury.edu](mailto:studentconduct@salisbury.edu) by the deadline specified in your outcome letter.

## ACADEMIC AND SOCIAL SUCCESS PLANNING – PART 2

*This paper provides you an opportunity to reflect upon your actions leading up to and at the time of the incident, as well as demonstrate the insight you have developed regarding the expectations required of every member of our campus community, clarify your goals for attending Salisbury University, and identify specific actions you have taken or will take toward your goals. You are expected to address all required prompts and meet the standards for format, grammar, style and quality of reflection in order to successfully complete this sanction. You are free to express, respectfully, your agreement or disagreement with what your experience has been in this situation.*

### **At a minimum, your paper must include the following:**

1. A description of the incident that resulted in violations of the Code of Community Standards and your decision-making process at the time;
2. A description of the Community Standards violation(s) you have been found responsible for, and how the community standard(s) contribute to the welfare of our community;
3. A reflection on how your actions were consistent and/or inconsistent with our community expectations;
4. A reflection as to how this incident has impacted you – your future plans and career goals – as well as those around you – family and friends, faculty/staff, campus community, local community, law enforcement, etc.;
5. Specific steps you have taken or will take to address the impact of your behavior on yourself and others moving forward;
6. A reflection on your goals, action steps, and interactions with resources available on and off-campus that may be of assistance, as outlined in your previously submitted worksheet;
7. A reflection as to how this incident will impact future decision-making as you continue your education at Salisbury University.

*Please note that your hearing officer may have assigned you additional prompts as a result of your conversation; make sure to refer to your decision letter for additional requirements.*

### **Formatting guidelines for your paper:**

- Include your name, student ID number, campus e-mail address, date of submission, and the name of the hearing officer who resolved your case at the top of the first page;
- Typed, 12-point, Times New Roman font, standard one-inch margins, double spaced;
- Check your paper for spelling and grammatical errors;
- Paper must meet length and due date requirements as specified by your hearing officer in your decision letter;
- Paper must be submitted as pdf or Word document to [studentconduct@salisbury.edu](mailto:studentconduct@salisbury.edu).

Upon completion, you must submit the paper electronically as a Word Document or PDF to [studentconduct@salisbury.edu](mailto:studentconduct@salisbury.edu) by the deadline specified in your hearing outcome letter.