

From: [Karen Olmstead](#)
To: [Karen Olmstead](#)
Subject: Academic Affairs First Monday Email for August, 2022
Date: Monday, August 1, 2022 8:17:15 PM
Attachments: [Recommended strategies for supporting student success in Academic Year 2022-2023.pdf](#)
[20220719.General Education Update from FS President.pdf](#)

Greetings, colleagues: Yes, it is the First Monday of August, 2022 which means the 2022-2023 academic year is just around the corner. I hope each of you had a chance to engage in rejuvenating activities this summer whether vacation, travel, time with family and friends, writing, conducting research, creating, or all of the above.

Over the past couple of weeks, I've had the opportunity to share your great work with President Lyn Lepre. She's so enthusiastic about SU programs, students, faculty, and staff. I know you will enjoy getting to know her and having her at the helm here at SU.

As we look ahead (just four weeks til classes start!), here's some info on semester-launch events:

- Earlier today, faculty should have received an email from Faculty Development (attached here) which provided **several recommendations to support student success** in the upcoming year. I know many of you already employ these practices and thank you for the thought and care with which you are approaching the upcoming academic year.
- We'll hold an **Academic Affairs Virtual Town Hall** at 4:00 pm on Tuesday, 8/16 to review our public health strategies, take input, and to respond to any questions about the upcoming year. Please join us at <https://salisbury.zoom.us/j/94501903652>
- Faculty Development Day will be held on August 24th from 8:30 a.m. to noon (lunch to follow). The theme this year is "Keeping the Balance: Engagement and Self-Care" and the day will start with mindfulness activities (8:30-9:00 a.m.) followed by a light breakfast (9:00-9:30 a.m.). At 9:30 in the GAC Assembly Hall, Dr. Heidi Fritz (Psychology) will give the keynote address on "Coming Out of Challenging Times: Reclaiming our Health and Focus Post(?) -Pandemic." This will be followed by concurrent café-style discussions on faculty reengagement, family care, and community engagement. **Please [register](#) for Faculty Development Day by August 22.**
- The **Provost's annual academic year welcome** will be held at 1:00 p.m. in the Dorchester Room (SU Commons) with school/college events to follow. Please join us, and President Lepre, for this all faculty convening.
- **Fall Convocation** will be held at 10 a.m. in Red Square on Friday 8/26 followed by Academic Open Houses that afternoon (1:45 p.m.).
- **Fall Semester** begins on 8/29! See below for other events and deadlines.

Good News to Share

- The [We are SU Campaign](#) wrapped up last month, on schedule and beating the \$75M goal. Congratulations and thanks to SUF Executive Director Jason Curtin, Campaign Chair Dave Rommel, SUF staff and Board, and President Chuck Wight for this important achievement. Thanks as well to many in Academic Affairs who supported the Campaign through their own contributions or by facilitating investment in the University by donors.
- Faculty Senate President Anita Brown sent a great overview of the tremendous progress made on our **revised General Education curriculum** (attached). My thanks to all those who have worked so hard to develop the criteria and approval processes, building the templates in Curriculog, and, now, submitting course proposals for our new Gen Ed (Congrats to CADR for being the first to submit a new course proposal!).
- And speaking of Gen Ed, Beth Ragan (History/Anthropology) and Jenn Nyland (Biological Sciences) were recognized with the **Faculty Senate President's Award for Outstanding Service** to the Faculty for their outstanding leadership of the Gen Ed revision process over the last year.
- This year, two of our own have received one of the highest honors from the University System of Maryland, the **Board of Regents' Staff Award**. Donna Carey (Fulton School Dean's Office) earned the award in the "Exceptional Contribution to the Institution and/or Unit to Which a Person Belongs"

category and Haley Cristea (Instructional Design & Delivery) was honored in the “Effectiveness and Efficiency” category. Thanks to both Donna and Haley for their hard work and important contributions!

- Lisa Seldomridge and colleagues in SU’s School of Nursing won a \$617K grant from the Maryland Higher Education Commission for their [Lead Nursing Forward](#) initiative to expand the number of nurse educators in Maryland. This project is also supported by SU’s Eastern Shore Regional GIS Cooperative (ESRGC). Congratulations Lisa and team.
- Jessica Clark (Academic Affairs) recently won a grant from the Maryland Open Source Textbook (M.O.S.T.) initiative at USM’s William E. Kirwan Center for Academic Innovation. The project seeks to expand the use of **Open Educational Resources and Practices (OERP)** at SU. More information about the proposed initiatives and ways to get involved will be coming soon from facultydev@salisbury.edu.
- Salisbury University has been selected as a site for [the One Maryland One Book](#) author tour. This year’s OMOB selection is *What’s Mine and Yours* by Naima Coster who will be speaking on campus on October 5 at 1 p.m.

Training, Opportunities, Resources and Reminders

- The [Faculty Development Calendar](#) includes many opportunities for professional development. Workshops that may be of particular interest include [Using MyClasses to Provide Meaningful Feedback](#) (September 23rd, 2:00-3:00pm, AC221); [Actively Engage Students in the Classroom with TurningPoint](#) (August 16th, 2:00-3:00pm, AC221); and [Mastering the MyClasses Canvas Gradebook](#) (August 19th, 1:00-3:00pm, AC221). Please feel free to let us know if you seek support in areas not currently covered (email facultydev@salisbury.edu).
- Please consult the [University Course-Related Policies & Resources](#) and [Start of the Semester Checklist](#) as you prepare your syllabi. Lots of great information at both of these sites including a suggested syllabus statement to direct students to these policies and resources.
- Please note that explicit references to COVID have been removed from the [Course-Related University Policies and Resources](#) policies.
- **Instructional Design & Delivery’s August 1 Newsletter** outlines several services, workshops and supports for the start of the semester. Highlights include:
 - Inclusive Access and Publisher Integration drop-ins and assistance. In January 2022, the Inclusive Access vendor changed from Redshelf to VitalSource, so updates may be needed. Focused drop-ins specifically for McGraw-Hill, Cengage and Pearson integrations with MyClasses have been scheduled.
 - Adjunct focused MyClasses Quick-Start workshops offered in the evenings.
 - Workshops on MyClasses, Panopto, Turnitin, TurningPoint, Office365 & Teams integration in MyClasses, Universal Design for Learning and more. [Please see the Faculty Development Calendar for dates/times and registrations.](#)
 - Extended hours for virtual consultations Monday – Thursday from 8:00 a.m. to 6:30 p.m. during August 15 – September 1.
- The [Disability Resource Center](#) has a tremendous number of resources available to support students and faculty. Key among these resources is AIM (the Accommodation Information Manager) with both student and faculty-facing pages. Although much information can be exchanged through AIM, students must initiate the conversation with you about their accommodations (this is the first step). You will also receive an email from the DRC requesting your acknowledgement of the accommodation request. Two of the most common accommodations are extended time for assignments/assessments and modified attendance. If your students have either or both of these accommodations, you will be asked to complete a guidance and implementation plan survey. It’s critical that you complete these in a timely manner so that students understand how to fulfill your course requirements with their accommodations. The guidance and implementation plans can be used for different students with the same accommodations or in different courses if your approach is the same. Please contact the DRC at disabilitysupport@salisbury.edu for more information.
- The [University Fitness Club](#) is free to faculty and staff in the month of August! See 7/25/22 email from Angie Passeri.

- In 2020, Congress passed the **Copyright Alternative in Small-Claims Enforcement Act** (CASE Act for short). It creates a Copyright Claims Board (CCB) as a way for copyright owners to file claims for violations without having to go to court; the CCB began accepting claims this summer. Those who are being accused can opt out of CCB proceedings. SU Libraries has created a resource on [this topic](#) which reminds everyone to not ignore a CCB claim notice should you receive one. We'll talk about this a bit at the Welcome Back on 8/24/22.

Public Health Update: We continue to monitor guidance and best practices for COVID-19 and now, for hMPXV A1 (the human version of the monkeypox virus). We are in communication with regional health officials and the USM regarding the human version of the monkeypox virus. Look for an update from Stay Informed in the next few weeks.

For COVID-19, we continue to strongly encourage vaccination, including boosters, and continue to offer testing and vaccines at Campus Health (now located in Blackwell Hall, enter from the rear entrance facing the Blackwell Parking Lot). Currently, wearing face masks is encouraged but not required in most settings (masks are required in healthcare and certain other settings including large events where the organizer requires masks). The University has a full supply of surgical masks, KN95 masks, and N95 masks. Students and employees can be fitted for N95 masks and receive a free box. We continue to maintain quarantine/isolation housing on campus. If someone tests positive, they are required to isolate for 5 days and produce a negative test result before returning to campus. Course rosters will continue to be updated each day for students who have not been medically cleared to attend class. And of course, all of this is subject to change depending on current conditions.

I look forward to seeing you on August 16th if you are able to join us for the virtual Academic Affairs Town Hall and on 8/24 for the Provost's Welcome.

With very best regards and best wishes for the upcoming year,
Karen

Upcoming Dates of Interest (bold indicates events added this month). For more detailed information regarding instruction-related dates of interest, please consult the [Registrar's Calendars](#). For information about Faculty Senate meetings, please consult their [webpage](#). The [Faculty Development Calendar](#) includes many opportunities for professional development. If you want to share information about events/activities of interest to faculty across campus, please send them to provost@salisbury.edu at least three days before the first Monday of each month.

7/14-8/3	Open Enrollment for Fall 2022 Semester
8/5-8/28	Open Enrollment for Fall 2022 Semester
8/16	AA Virtual Town Hall at 4 pm https://salisbury.zoom.us/j/94501903652
8/22	Chairs Institute (8:00 a.m., Worcester Room or CB211) Adjunct Faculty Orientation (6:00 p.m., Worcester Room or CB211)
8/23	New Faculty Orientation
8/24	Faculty Development Day Click here for info and to register. Provost's Academic Year Welcome (1:00 p.m., Dorchester Room, SU Commons) School/College Welcomes to follow
8/25-28	First Flight – new student orientation on-site
8/26	New Student Convocation (10 a.m., Red Square) New Student Civic Reflection (11 a.m., various locations) Academic Open Houses (1:45-2:45 p.m., various locations)
8/26-8/28	National Folk Festival in Salisbury
8/29	First day of classes – Fall Semester
8/29-9/2	Drop/Add period for Fall 22 Regular Session
9/1	Summer Research Showcase 3:30 pm GAC Assembly Hall
9/1	Chairs/CHHS School directors to submit F23 sabbatical requests to deans
9/5	Labor Day

9/15	Eligible faculty notify chair/CHHS school director of their intention to apply for tenure or tenure and promotion
Fall 22	Identify workgroups for Middle States Self-Study
9/24	Admissions Open House
10/1	Tenure or Tenure & Promotion applications due to Departmental/CHHS School Committee Fall 23 Sabbatical Applications due to Provost from deans
10/3-10/7	Students sign-up for advising with faculty (AAC begins earlier)
10/8	Sea Gull Century
10/10-10/21	Advising appointments with faculty
10/14	Winter 23 Open Enrollment Begins (all students)
10/15	Admissions Open House AY22-23 and Spring 22 Part B Sabbatical Reports due to Provost's Office
10/18-11/4	Pre-Registration (times vary depending on student status)
10/19	Grades of I convert to F (semester mid-point)
10/28-10/30	Homecoming and Family Weekend
11/1	Departmental/CHHS School Committees submit Tenure or T&P recommendations to the Chair/CHHS School Director
11/4	Last day to drop with a grade of W (Regular Session)
11/12	Admissions Open House
11/14-12/2	Open enrollment for matriculated students
11/15	Typical deadline for USM Regents Faculty Award Nominations Department Chairs/CHHS School Directors submit T&P recommendations to dean Applications due for Spring and Summer 2023 graduation
12/1	Deans submit T&P recommendations to Provost
12/13	Reading Day
12/15	Provost submits tenure recommendations to President
12/21	Fall 2022 Commencement Ceremonies or Grad Walks
1/6-1/29/23	Open enrollment for all students
1/15/23	President send writing notification of tenure decisions
1/27/23	New Faculty Spring Event
2/18/23	Admissions Open House
3/4/23	Scholars Day
3/11/23	Admitted Students Day #1
4/1/23	Admitted Students Day #2
4/22/23	Admissions Open House
Fall 2024	New Gen Ed begins
FY25	SU Centennial 2020-2025 Strategic Plan ends Middle States visit (likely in the spring)

Karen L. Olmstead, Ph.D.
Provost and Senior VP for Academic Affairs
Salisbury University
www.salisbury.edu
Voice 410-548-3374
Twitter: @SalisburyProvo1

Please note, I send emails when I can. Please do not feel obligated to respond outside of your normal working hours.