Salisbury University

Animals on Campus Policy

I. POLICY STATEMENT

Salisbury University ("University") does not permit animals in University buildings or facilities, except as described in this policy ("Policy"). The University is committed to creating and maintaining a welcoming and inclusive educational, working and living environment for people of all abilities. Accordingly, the University allows animals in its buildings or facilities when they are serving a University approved purpose or meet the definition of Service Animal or Assistance Animal in this Policy.

II. PURPOSE

This purpose of this Policy is to provide information, guidance and procedures for individuals who have a disability-related need for a service or assistance animal as a reasonable accommodation in University facilities and other animals approved for a University purpose.

A. Service Animals:

In compliance with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973 and the Fair Housing Act of 1968, the University permits Service Animals of individuals with a disability to enter University buildings or facilities so long as they meet the guidelines set forth in this Policy. A Service Animal is not restricted to certain rooms or areas but may instead live and work in any campus building to which its Owner has access.

B. Assistance Animals

Consistent with applicable laws, the University allows Assistance Animals to enter University housing if they are an approved accommodation for a student with a disability. Assistance Animals and their Owners must also follow the guidelines set forth in this Policy. The University may withdraw approval for the continued presence of an Assistance Animal and order its removal from a campus building or location if conditions change and the owner is no longer eligible for the accommodation or for the reasons described below.

C. University-Approved Purpose:

The University may permit an animal in campus buildings or facilities or on University grounds for an academic, educational, or operational purpose related to the University's goals and mission, or for the prompt, efficient, or effective administration of the University's business.

III. DEFINTIONS

A. *Assistance Animal:* also known as "support animal", "emotional assistance animal", "companion animal" or "therapy animal"). An Assistance Animal is an animal that works, provides assistance, or performs tasks for the benefit of a person with a disability, or that provides emotional support that alleviates one or more identified effects of a person's disability. An assistance animal is not a pet. An Assistance Animal is allowed only in a student's University housing (defined below). Animals that may qualify as Assistance Animals may include a dog of an age to assure that the dog is reliably housebroken and not disruptive to other residents, and other animals, such as cat, small bird, rabbit, hamster, gerbil, fish, turtle, or other small, domesticated animals commonly kept in the home.

B. *Disability* is a physical or mental impairment that substantially limits one or more of the person's major life activities.

C. *Owner*: is an individual who has physical possession and control of a Service Animal (or Service Animal In-Training) or an Assistance Animal allowed on campus as a Disability-related reasonable accommodation.

D. *Reasonable Accommodation* is an action taken by the University to accommodate the needs of a student, employee, or visitor with a Disability without imposing an undue hardship on the University. Reasonable Accommodations may include a change, exception, or adjustment to a rule, policy, practice or service that may be necessary for a person with a disability to have equal opportunity to use and enjoy a dwelling, including public and common use spaces. A reasonable accommodation must address the Disability and shall not fundamentally alter the academic objectives of an individual course, curriculum, program, or Service degree) for students) or Essential Job Functions (for employees).

E. *Service Animal* is a dog (or miniature horse under specific circumstances defined by the Americans with Disabilities Act ("ADA") Regulations at 28 C.F.R. 35.136(i), the Fair Housing Act, and MD Human SVS Code §7-705 (2018), that is individually trained to do work or perform tasks for the benefit of an individual with a Disability. The work or task performed by the Service Animal must be directly related to its Owner's disability. A Service Animal is not a pet. A Service Animal does not have to be licensed or certified by state or local government or any other training programs and does not need to wear special identification. Tasks to be performed by a Service Animal include, but are not limited to, assisting individuals with mobility impairments with balance, stability and navigation, alerting individuals with hearing impairments to presence of others and important sounds/notification, pulling a wheelchair, carrying and picking up things for individuals with mobility impairment, alerting and protecting an individual who is having a seizure, reminding and retrieving prescribed medication or other medical necessities, assisting individuals with psychiatric or neurological

disabilities by signaling behaviors (such as interrupting repetitive or injurious behavior and guiding the individual from stressful situations.

F. *Service Animal in Training* is a dog (or miniature horse) being trained to become a Service Animal. Service Animals in Training enjoy the same rights as Service Animals. They and their Owners must adhere to the same rules, policies, and procedures as Service Animals.

G. *University Housing* is student housing owned and operated by the University. It does not include University Park.

H. *University Property* is property, occupied or vacant, that is owned, leased, operated by, or controlled by the University.

IV. PROCEDURES FOR REQUESTING AN ASSISTANCE ANIMAL

A. Assistance Animals are allowed in University Housing only and must be approved by the University prior to bringing the Assistance Animal onto University Property.

B. The student must register their request for an Assistance Animal with the Disability Resource Center (DRC) (located in the Guerrier Student Union). *See*, *Assistance Animal Registration Form* (attached as Appendix A). The DRC procedures for registering and requesting the accommodation are set forth at www.salisbury.edu/administration/student-affairs/disability-resource-center/housing-and-support-animals.aspx.

C. In support of the request, the student must provide documentation from a licensed health care professional (*e.g.* physician, optometrist, psychiatrist, psychologist, physician's assistant, nurse practitioner, or nurse) specific as to the individual with a disability that shows the disability-related need for the assistance animal. The student may submit, but is not required to, use the DRC form, *Reasonable Accommodation Verification Form for an Assistance Animal* (attached as Appendix B).

D. New Students who intend to move into University Housing for the Fall Semester are encouraged to submit their request for an Assistance Animal no later than June 1. Students newly admitted for the Spring Semester are encouraged to submit their request no later than December 1. Returning students who intend to move into University Housing for the Fall Semester are encouraged to submit the request no later than March 1. If a request to approve an Assistance Animal is not timely received, the University's ability to accommodate the Assistance Animal may be delayed and it may not be possible to have the animal in residence until the following term.

E. Generally, only one animal will be approved in a single-housing unit in a University residence.

F. The Owner must notify the DRC in writing if the Assistance Animal is no longer needed or is no longer living with the Owner. To replace an Assistance Animal or request a different animal, the Owner must file a new request pursuant to the DRC procedures.

G. DRC may consider the size of the crate/cage that is needed for the animal to be contained while the student is not in the room in deciding whether to approve the request.

H. The University may rescind approval of the continued presence of an Assistance Animal and order its removal from campus if conditions change and/or the Owner is no longer eligible for the accommodation.

V. MAINTAINING APPROVED ASSISTANCE ANIMALS

A. Animal Health and Well-Being:

1. Vaccinations: in accordance with state and local laws and regulations. Assistance Animals must be vaccinated, and continue to be vaccinated, by a licensed veterinarian (or by a graduate veterinarian at the Wicomico County Health department). Dogs, cats, and ferrets must have current vaccinations against rabies and the Owner must possess proof of such vaccination. Wicomico County requires that dogs older than six months must have a license and wear a tag on their collars at all times with a few exceptions that include but are not limited to: when it is confined in a kennel, home or building providing secure confinement. The Owner must provide HRL (Housing & Residence Life) with documentation confirming that their Assistance Animal has been vaccinated annually prior to their designated move-in dates.

2. Health: An Assistance Animal, housed in University Housing, must have an annual clean bill of health from a licensed veterinarian. The University will accept a vaccination certificate for the Assistance Animal or a veterinarian's statement regarding the Assistance Animal's health.

3. Licensing: The University reserves the right to request documentation showing the Assistance Animal has been licensed pursuant to Wicomico County laws and regulations (dogs only).

4. Transporting the Assistance Animal to and from the assigned Residence: The Assistance Animal must be on a leash, crated, or secured in an appropriate travel unit when the Assistance Animal is being transported within and outside of the Residence.

5. Other Conditions:

   a. HRL may place additional reasonable conditions or restrictions on an Assistance Animal, depending on its nature and characteristics.

   b. Assistance Animal are permitted in University residences only and must be contained within the Owner's assigned living accommodations, except to the extent the Owner is taking the animal out for natural relief or transporting the animal on or off campus.

   c. Assistance Animals are not permitted in other areas of the University (i.e., dining facilities, libraries, academic buildings, athletic buildings and facilities, classrooms, labs, etc.) without prior authorization from the DRC.

VI. PROCEDURES REGARDING SERVICE ANIMALS

A. A Service Animal may accompany its Owner at all times and everywhere on University grounds, where members of the public, program participants, clients, customers, patrons, or invitees are allowed to go, and the Service Animal is permitted in the Owner's University residence.

B. A Service Animal does not have to be licensed or certified by state or local government or any other training programs and does not need to wear special identification. If a Service Animal is not tagged with identification, or it is not readily apparent that the Service Animal is trained to do work or perform tasks for the benefit of the individual, a University official may make only limited inquires. The University may ask (1) if the animal is required because of a Disability; and (2) what work or task the animal has been trained to perform.

C. The University does not require documentation, such as proof that the animal has been certified, trained, or licensed as a Service Animal.

D. The University will not ask for or require an individual with a disability to pay any fees or surcharges for an approved Service Animal, except for fees related to damages as set forth in this Policy.

E. An individual with a Disability may be permitted to be accompanied by his or her Service Animal in all areas of the University where members of the public, program participants, clients, customers, patrons, or invitees, as relevant, are allowed to go, and the owner is permitted to be accompanied by his or her Service Animal in his or her University residence.

F. If the University properly excludes a Service Animal under this Policy, it shall give the individual with a Disability the opportunity to obtain goods, services, and accommodations without having the Service Animal on the premises.

G. A Service Animal must be under the control of its Owner at all times. A Service Animal must have a harness, leash, or other tether, unless the Owner is unable because of a Disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the Service Animal's safe, effective performance of work or task, in which case the Service Animal must be otherwise under the Owner's control (e.g., voice control, signals, or other effective means). The University may ban a Service Animal or require its removal from a campus building or location if the Owner fails to keep the Service Animal under control. If the uncontrollable behavior happens repeatedly, the Owner may be prohibited from bringing the Service Animal into any University facility until the Owner demonstrates specific and effective steps taken to mitigate the behavior.

H. The University may ban or remove a Service Animal if the animal's behavior or condition constitutes or is reasonably likely to constitute a threat to the University or a member of the University Community. A Service Animal is considered a direct threat if it exhibits behavior or has a condition observed to be aggressive, violent, and/or hazardous to the health or safety of individuals. Examples include, but are not limited to, growling/aggressive posturing, biting/nipping/kicking, or having fleas/ticks.

VII. CONFLICTING HEALTH CONDITIONS

Students with medical conditions that are affected by animals (e.g., respiratory diseases, asthma, severe allergies, etc.) should contact the DRC if they have health or safety concerns about exposure to an Assistance Animal or Service Animal. The University may reasonably accommodate students with such medical conditions who live in proximity to an Assistance Animal or Service Animal.

VIII. RESPONSIBILITIES OF OWNERS OF SERVICE ANIMALS AND ASSISTANCE ANIMALS IN UNIVERSITY HOUSING

A. The Owner is responsible for ensuring that the Assistance Animal or Service Animal does not unduly interfere with the routine activities of the Owner's assigned residential building or cause disturbances for other students who reside there.

B. The Owner is financially responsible for the actions of the Assistance Animal or Service Animal, including bodily injury or property damage, within the Owner's Residence and on all University Property. The Owner's responsibility includes, but is not limited to, replacement of furniture, carpets, windows, wall coverings and the personal property of other students/faculty and staff. The Owner is expected to pay such costs, which may be added to the Owner's student account.

C. The Owner is responsible for any expenses incurred for cleaning any and all of the above-referenced items in section VII(B) above and beyond the standard cleaning at move out and for repairs to University premises that are assessed after the Owner and Assistance Animal or Service Animal vacate the Residence. The University shall have the right to bill the Owner's student account for unmet obligations.

D. Cleaning animal waste enclosures on a regular basis is required. Should animal odor emanate from places such as the carpet or furniture of the Owner's assigned Residence, HRL staff will discuss the matter with the Owner and establish an action plan for cleanliness. HRL staff will investigate complaints from other residents regarding unpleasant odors originating from an Assistance Animal or Service Animal and/or an indoor animal enclosure and will enforce the provisions concerning housing cleanliness found in the University's Residence Hall Information Book and/or Housing Contract. The Owner will be given twenty-four (24) hours to address the odor in order to avoid a fine.

E. The Owner's Residence may be inspected for fleas, ticks, or other pests once a semester or as needed. HRL staff will schedule such inspections and communicate the dates and times to the Owner and any roommates. If fleas, ticks, or other pests are detected through inspection, the Residence will be treated by a University-approved pest control service. The Owner will be billed for the expense of any pest treatments above and beyond standard pest management in the residential building that is attributable to the Owner's Assistance Animal or Service Animal.

F. The Owner is expected to groom the Assistance Animal or Service Animal on a regular basis. Grooming is prohibited in showers, bathtubs, and sinks within University Housing, and the University does not provide bathing or grooming facilities.

G. In the event that one or more roommates or suitemates do not wish to live with the Assistance Animal, either the Owner and Assistance Animal or Service Animal, or the roommates or suitemates, as determined by HRL staff, may be moved to a different University Housing location.

H. Should a conflict or disagreement arise between the Owner and any roommates and/or suitemates regarding the Assistance Animal or Service Animal, the involved students should direct their concerns to HRL staff.

I. The Assistance Animal must be in the Owner's Residence at all times, except when they are transported outside in an animal carrier or controlled by a leash or harness. ***Not applicable to Owners of Service Animals.***

J. During an emergency evacuation, the Owner should proceed to the designated safe shelter space with the Assistance Animal or Service Animal and follow the protocols above for transporting the Approved Animal or Service Animal.

K. The Owner shall crate their Assistance Animal during maintenance, housekeeping, housing, and other service calls. HRL staff will make every effort to notify the Owner

within twenty-four (24) hours prior to service calls. ***Not applicable to Owners of Service Animals.***

L. An Assistance Animal may not be left overnight in University Housing to be cared for by another individual. If an Owner leaves their Residence overnight, they must take their Assistance Animal with them.

M. If an Assistance Animal or Service Animal expires, the Owner is responsible for removing it from University Housing within a reasonable amount of time, not to exceed twenty-four (24) hours.

N. The Owner is responsible for abiding by the University Student Code of Community Standards related to noise. Excessive noise caused by an Assistance Animal or Service Animal may result in a fine or removal of the animal from University Housing.

O. The Owner must abide by all other HRL policies. HRL has the ability to relocate the Owner and Approved Animal or Service Animal as necessary.

P. The Owner must comply with animal health and wellbeing requirements as set forth above.

IX. VIOLATIONS AND SANCTIONS

A. The University reserves the right to restrict the presence of or order the removal of <u>any</u> animal under the following circumstances, including but not limited to:

1. The animal is out of control and the Owner does not take effective action to correct it;
2. The animal poses a direct threat to the health or safety of the Owner or others that cannot be eliminated by another reasonable accommodation;
3. The animal would cause substantial physical damage to the property of others that cannot be eliminated by another reasonable accommodation;
4. The animal poses an undue financial and administrative burden on the University;
5. The animal fundamentally alters the nature of the University's operations;
6. The animal is found to be neglected or mistreated; or
7. The animal is on University property; however, there is no longer a disability-related need.

B. Rescinding Approval of a Service or Assistance Animal from the Owner's University Residence.

1. If the University rescinds approval of a Service or Assistance Animal from the Owner's University Residence, the Owner must remove it from the Residence within forty-eight (48) hours of being notified of the decision. If the Owner is unwilling to remove the animal, the Owner will be documented for "failure to

comply" under the University's Student Code of Community Standards which may result in a student conduct proceeding deemed appropriate for the situation.

2. Should the Service Animal or Assistance Animal be removed from the premises for any reason, the Owner is expected to fulfil his or her housing obligations for the remainder of the housing contract, unless excused by HRL. Additionally, while it is the obligation of the student to remove the Service Animal or Assistance Animal from the premises under this section, any expenses or costs that the University incurs in having to remove the Service Animal or Assistance Animal shall be charged to the student.

3. Any decision to remove a Service or Assistance Animal may be appealed. through *Grievance Procedures for Decisions Made by the DRC* set forth at www.salisbury.edu/administration/student-affairs/disability-resource-center/requesting-accommodations.aspx.

X. APPEALS

Grievance Procedures for Decisions Made by the DRC are set forth at www.salisbury.edu/administration/student-affairs/disability-resource-center/housing-and-support-animals.aspx.

XI. This Policy applies to all individuals on the University's campus, including faculty, staff, students, parents, vendors, and visitors.

XII. RESPONSIBLE DEPARTMENT

The University's Disability Resource Center (410) 543-6087, and Housing and Residence Life (410) 543-6040, are responsible for implementing this Policy and may be contacted with questions regarding this Policy.

XIII. APPENDICES

A. Approved Animal Registration Form (Appendix A)
B. Reasonable Accommodation Verification Form for an Assistance Animal (Appendix B)
C. Disability Resource Center Assistance Animal Agreement (Appendix C)

Appendices are sample forms and are subject to change. Contact the DRC for latest forms.

Effective: July 1, 2022

APPENDIX A

Assistance Animal Registration Form

Include or attach a picture of the Assistance Animal.

Owner's Name: _____

Owner's Student ID Number: _____

Owner's Address: _____

Owner's Phone Number: _____

Approved Animal's Name: _____

Type of Animal: _____

Physical Description of Approved Animal: _____

_____

Name of alternate caregiver who does not live in University Housing ("Alternate Caregiver")

_____

Address of Alternate Caregiver: _____

Phone Number for Alternate Caregiver: _____

Attach the veterinarian's verification that the Assistance Animal has all veterinary-recommended vaccinations to maintain the animal's health and prevent contagious diseases. Also include a copy of the license required by Wicomico County (for dogs over six months only).

By my signature below, I verify that I have read, understand, and will abide by the Animals on Campus Policy and I agree to provide the additional information required to complete my request for a reasonable accommodation under this Policy. I understand that failure to abide by the guidelines outlined in the herein mentioned Policy may result in a conduct proceeding for "failure to comply" under the University Code of Community Standards.

_____ _____

Owner Signature **Date**

_____ _____

Housing and Residence Life Representative **Date**

APPENDIX B

Reasonable Accommodation Verification Form for an Assistance Animal (Optional)

Student's Name: _____ ID#:_____

Proposed Assistance/Assistance Animal:

Name: _____ Type of animal: _____ Age of animal: _____

The above-named student has indicated that you are the licensed health care professional (e.g., physician, optometrist, psychiatrist, psychologist, physician's assistant, nurse practitioner, or nurse) who has suggested that having an Assistance/Assistance Animal in University Housing will be helpful in alleviating one or more of the identified symptoms or effects of the student's disability. So that Disability Resource Center staff may better evaluate the request for this accommodation, please answer the following questions:

Information about the Student's Disability

The Fair Housing Act defines disability as a physical or mental impairment that substantially limits one or more major life activities. Under this definition, an impairment is a disability if it substantially limits the ability of the person to perform a major life activity as compared to the average person in the general population. The definition also considers any mitigating measures, such as medication or other treatment or therapies, the person is employing that may relieve the substantial limitations caused by the impairment. If the mitigating measure(s) eliminates the substantial limitations caused by the impairment, the person does not have a disability.

1. Does the student have a disability under this definition? ____ Yes ____No

2. Please identify the student's specific disability(s) and functional limitations. Describe how each disability substantially limits their ability to perform a major life activity as compared to most people in the general population:

3. Please identify if the student is using any measure (e.g., prescriptions, treatment, therapy, etc.) that mitigates the limitations caused by their impairment and, if so, if the mitigating measure(s) eliminates the substantial limitations. Does the student require ongoing treatment?

4. When did you first meet with the student regarding this health diagnosis? How long have you been working with the student regarding their diagnosis?

Information about the Proposed Assistance Animal

5. Is this an animal that you specifically prescribed as part of treatment for the student, or is it a pet that you believe will have a beneficial effect for the student while in residence on campus?

6. What symptoms will be reduced by having the Assistance/Assistance Animal?

7. Is there evidence that an Assistance/Assistance Animal has helped this student in the past or currently?

Importance of the Assistance Animal to Student's Well-Being

8. In your opinion, how important is it for the student's well-being that the Assistance/Assistance Animal be in residence on campus? What consequences, in terms of disability symptomology, may result if the accommodation is not approved?

9. Have you discussed the responsibilities associated with properly caring for an animal while engaged in typical college activities and residing in campus housing? Do you believe those responsibilities might exacerbate the student's symptoms in any way? (If you have not had this conversation with the student, Disability Resource Center staff will discuss with the student at a later date.)

Thank you for taking the time to complete this form. If Disability Resource Center staff need additional information, we may contact you at a later date. We recognize that having an Assistance Animal in the residence hall can be a real benefit for someone with a significant health disorder, but the practical limitations of our housing arrangements make it necessary to carefully consider the impact of the request for an Assistance Animal on both the student and the campus community.

Please provide contact information, sign and date this form (below), and return it to:
Disability Resource Center
Salisbury University
1101 Camden Avenue
Salisbury MD, 21801
Email: *disabilityservices@salisbury.edu*
Phone: 410-543-6087
Fax: 410-548-4052

Contact information:

Address:

Telephone:

FAX and/or Email address:

Professional Signature:

Professional Title/Field:

License #:

Date:

APPENDIX C

Assistance Animal Agreement

The Disability Resource Center (DRC) has approved the student (hereinafter referred to as "Owner") identified below for an Assistance Animal ("AA") in University Housing as a reasonable accommodation for a disability-related need.

Student Name: _____ ID:_____

_____

Email Address:_____ Phone#:_____

_____

Type of Animal: _____ Name of the Animal:_____

_____

This agreement is in effect from through . This agreement must be renewed yearly or if housing arrangements change during this period.

Highlights from the Salisbury University "Animals on Campus" Policy

- By Definition: An AA may be a dog (most common), cat, small bird, rabbit, hamster, gerbil, goldfish, turtle, or other small, domesticated animal commonly kept in households. There are no age or breed restrictions for the animal; however, the animal must be old enough for vaccinations, as appropriate, not disruptive to other residents and have all shots necessary to make it safe to be around humans and other animals (that may be in residence.) Generally, a dog must be reliably housebroken.
- An AA is a reasonable accommodation for a student with a disability and **must** be approved by the DRC, based on a disability-related need.
- Students are **not** permitted to bring their AA to campus until: (1) the accommodation has been approved by the DRC; (2) the required veterinary records have been submitted to Campus Housing/Residence Life.
- Veterinary records must be provided to Campus/Housing & Residence Life (HRL) and updated annually.
- The AA may not be left overnight in University Housing to be cared for by another individual. If an Owner leaves their residence overnight, they must take their AA with them.

- ❖ The AA is not permitted in other areas of the University (i.e., dining facilities, libraries, academic buildings, athletic buildings and facilities, classrooms, labs, etc.) without prior authorization from the DRC.
- ❖ The AA must remain in the Owner's University residence at all times, except when transported outside for relief purposes at which time the AA must be on a leash, or when transported to or from an off-campus location, at which time the AA must be on a leash, crated, or secured in an appropriate travel unit. The Owner must notify the DRC in writing if the AA is no longer needed or is no longer living with the Owner (including instances in which the AA expires). To replace an AA or request a different animal, the Owner must contact the DRC as soon as possible, and **PRIOR** to replacing the AA.
- ❖ The DRC may require the student to schedule consultations with staff, as needed, to discuss the accommodation and/or review this policy with a designee from Campus Housing/Residence Life.
- ❖ Salisbury University is not responsible for care or supervision of an AA.
- ❖ The Owner is financially responsible for the actions of the AA (including bodily injury or property damage).
- ❖ The Owner must comply with animal health and wellbeing requirements as set forth in the Salisbury University Animals on Campus Policy.
- ❖ Salisbury University may rescind approval of the continued presence of an AA and order its removal from campus if conditions change and/or the Owner is no longer eligible for the accommodation.
- ❖ The Owner is responsible for abiding by the University Student Code of Conduct, the Animals on Campus Policy, and all other related policies and procedures.

Important Information and Next Steps

Requests for Assistance Animals ("AAs") are considered and approved by the Disability Resource Center (DRC). However, the Assistant Directors of Campus Housing/Residence Life play a vital role in the oversight and management of approved AAs in the residence halls. The DRC will provide "need to know" information to Campus HRL staff regarding the status of AA requests, and other accommodation-related information, as appropriate.

Roommate Acknowledgement: I acknowledge that I have notified my roommate(s)of the approval of my request for an AA. **Please initial next to the appropriate response.**

_____ My roommate(s) approves of living with an AA.
_____ My roommate(s) does **not** approve of living with an AA.
_____ Not applicable, at this time I do not have a roommate(s).
OR
_____ At this time, I have not yet notified my roommate(s)/suitemate(s) of my approved AA.

Alternative Caregiver: Salisbury University requires the student to designate an alternative caregiver to care for the animal in the event of an emergency. The caregiver is responsible for fulfilling all the obligations of the student set forth in this Agreement and the policy.

Alternative Caregiver Name:_____

_____

Phone#: _____ Email address:

_____

Physical Address:

_____

NEXT STEPS

1. Contact Jason Mokar, Asst. Director-HRL at (jdmokar@salibsury.edu/ (410) 548-7742) to schedule a meeting to review the Salisbury University University "Animals on Campus" policy, and submit the required veterinary records, **prior to the bringing an AA to University Housing.**

By my signature below, I verify that I have read, understood, and will abide by the Animals on Campus Policy. I also verify that all the information obtained in the Assistance Animal Agreement is true and correct to the best of my knowledge. I understand that failure to abide by the guidelines outlined in the herein mentioned Policy and Agreement may result in a conduct proceeding for "failure to comply" under the University Code of Community Standards.

Student("Owner") Signature:_____ Date:_____

DRC Staff Signature: _____ Date: _____

HRL Staff Name: _____ Signature: _____
Date:_____