

Minutes

Graduate Council Meeting

Thursday, February 16, 2017 – TETC 354A

MEMBERS PRESENT:

Rebecca Anthony, Online MSW
Aaron Basko, Enrollment Management
Anita Brown, Faculty Senate Liaison
Celine Carayon, History
Doug DeWitt, Ed Leadership and Chair
Lacie Doyle, OGS
Maida Finch, Seidel School Rep.
Judith Franzak, Ed.D.
Richard Hoffman, Perdue School Rep.
Mark Holland, BIO
Randy Insley, AHPH
Jackie Maisel, Registrar
Rita Nutt, Henson School Rep.
Vicki Root, M.S.W.
Regina Royer, M.A.T.

Jessica Scott, OGS
Lisa Seldomridge, M.S.N. and D.N.P.
Diana Wagner, M.Ed.

MEMBERS ABSENT:

William Barron, GSC President
Jennifer Bergner, M.S.M.E.
Clifton Griffin, Dean of Graduate Studies
Stuart Hamilton, GIS
Yvonne Downie Hanley, M.B.A.
Vitus Ozoke, CADR
Ignaciyas Soosaipillai, Fulton School Rep.
Jenny Toonstra, M.S.A.T.
Chris Vilmar, English
Joyce Wiencek, M.Ed. Reading Specialist

I. Call to Order – 3:30 p.m.

II. Minutes

The December 2016 minutes were unanimously approved as submitted.

III. Curriculum Issues

1. Dr. Wagner volunteered to fill the last opening on the Graduate Curriculum Committee.
2. **NURSE EDUCATOR TRACK** – To prepare for accreditation in Spring 2018, the Nurse Educator Track is being updated to include additional content and curriculum to help graduates meet qualifications to pass the National League for Nursing Certified Nurse Educator Exam. These curriculum changes are required to assure continued accreditation and will increase the credit requirements from 36 to 39 for program completion.

NURS 573, 574, EDUC 560 – These three courses are being dropped and content will be move to other courses in the program.

NURS 570, NURS 575, NURS 576, NURS 577, NURS 578 – These five courses were created to absorb content from the dropped courses and meet needs in other content areas.

V. Root recommended approval for all courses through a motion. D. Wagner seconded. The committee unanimously approved.

3. Curriculum Forms

J. Scott will re-send the newly graduate curriculum forms for an electronic vote. Can use now but effective date will be 7/1/17. GC will ask C. Griffin to email all Graduate Program Directors to make official

IV. Graduate School Update – Diana Wagner, Chair Ad-Hoc Committee

D. Wagner recently received preliminary document that needs to go before Faculty Senate. D. Wagner will work on 3-4 page document that addresses strengths and weaknesses based on the SWOT analysis performed.

Timeline:

March: Complete 3-page prospectus for March meeting.

April: Forward to Stephen Ford and get on Faculty Senate Agenda

C. Griffin and D. DeWitt will meet to discuss who is completing larger proposal

V. Academic Policies Committee Update – Maida Finch

APC was asked to review the Incomplete Policy which currently reads: *The “I” automatically becomes a grade of F if the work is not made up prior to midsemester of the next full semester for which the student is enrolled, or at the end of one calendar year, whichever is earlier.*”

The APC group recommends revising policy to read, “*The “I” automatically becomes a grade of F if the work is not made up prior to **the end** of the next full semester for which the student is enrolled, or at the end of one calendar year, whichever is earlier.*”

M. Finch recommended approval for the revision through a motion. J. Franzak seconded. The committee unanimously approved.

J. Franzak also requested an amendment to the motion which would eliminate the language regarding “one calendar year” and “semester they’re enrolled”. The amendment was passed.

The new proposed language is: “***The “I” automatically becomes a grade of F if the work is not made up prior to the end of the next full semester.***”

D. DeWitt will work with C. Griffin to have this recommendation sent to Provost.

Other Concerns regarding the APC:

- Questions were raised regarding the handling of students working on thesis projects that don’t complete them during semester.
- Some discussion on the creation of continuation courses and fees
- With the differences in programs, should be handled at the program level.
- When would the policies discussed in December be added on the agenda? (D. DeWitt asked J. Scott to re-send information from December meeting and add to March agenda).

VI. GA Hiring Concerns – Diana Wagner

D. Wagner voiced a concern that departments are placing students in GA positions and offering contracts before they are admitted into a program. After some discussion, it was determined there are verbal or written offers but no GA application is processed until a student is matriculated. Dr. Wagner also asked for clarification regarding the posting of GA positions and if we are following EOE regulations. D. DeWitt will get clarification from C. Griffin regarding these concerns.

VII. Maggs Sign/Recruiting and Marketing

- D. Wagner requested the use of the Maggs sign for recruitment events. She was told the policy restricts the sign usage to certain, on-campus events and can only be shown for 24 hours. C. Griffin will speak with S. Eagle and get a clearer vision on how the Maggs sign is to be used and who can use it. We would optimally like to use it for graduate recruiting.

VIII. Program Credit Requirements – Doug DeWitt – Scratched from agenda

IX. Good Neighbor Scholarship Concerns – Lisa Seldomridge

- This is a great program but we need to do more to market it.
- J. Scott reaches out to all current DE students but need to do more to get the word out to potential applicants.
- J. Franzak asked that all marketing be evaluated. It was suggested that Sue Eagle be invited a meeting to talk about marketing all grad programs.

X. Other

- J. Franzak asked for an update on the Writing Center Director search.
 - There was confirmation that an offer had been made to a candidate.
 - The general consensus of GC was frustration at being left out of the interview process (no open sessions). Grad Council members would like an explanation on why they were not involved in the interview process after being promised a role.
 - The Writing Center should serve grad students as they pay the same fees as undergrads and are being turned away.
 - D. DeWitt, C. Griffin and W. Barron will meet and determine next steps.
 - D. DeWitt will write a resolution and send to Faculty Senate if warranted.
- SUSRC – Members were reminded that graduate students can and should participate in SUSRC.
- J. Scott announced OGS now has a Twitter and Facebook page and will share those links with GC.

Meeting was adjourned at 4:51 p.m.

Submitted by Jessica Scott

NEXT MEETING: Thursday, March 30, 2017, 3:30 PM, Conway Hall (TETC) Room 345A.