

From: [Karen Olmstead](#)
To: [Karen Olmstead](#)
Subject: Academic Affairs First Monday email for August, 2021
Date: Monday, August 2, 2021 9:04:19 PM
Attachments: [image001.png](#)
[Disability Resource Center Flyer PUB-4927 Su21 \(3\).pdf](#)

Greetings Colleagues: Although it's hard to believe, we are just four weeks from the start of the fall semester. I know how much effort goes into preparing for the upcoming academic year and want to thank all of you for your hard work and resilience. We hope the upcoming year is much more typical than the last and are planning for regular classroom densities, largely face-to-face instruction and experiential learning, cultural events, athletics, and many other activities.

As noted in the calendar below, the last full week of August will be a busy one for faculty, staff and incoming students alike. Please plan to participate in these events as possible.

Projects Underway and Good News to Share

- Last August in our First Monday email, I noted that we had earned the largest indirects from grants of all time in the previous academic year. I'm delighted to share that we've blown by that record, with \$595.7K in indirect cost recovery (nearly 5% more than last year). Indirect funds are reinvested in research, graduate education, faculty development, and other programs. My thanks to all of you who have continued to work on proposals despite these challenging times. Thanks as well to our colleagues in the Office of Sponsored Programs for their expertise and commitment to supporting your work.
- Thanks to Andrew Martino (Honors), Chrys Egan (Fulton), Lauren Hill (Honors), Ryan Weaver (PACE and Interdisciplinary Studies), Catherine Jackson (Interdisciplinary Studies), Dan Harris (Geography), Gina Bloodworth (Geography and Environmental Studies), Blossom Thao (Housing and Residence Life), Beth Ragan (History/Anthropology), and Creston Long, Ian Post, and Jennifer Piegols (Nabb Center) for developing [SU Place as Text](#) for incoming students (to be held on 8/29). *Place as Text* sets the stage for a small group to explore a place by "reading" and "mentally mapping" what they discover through observing, listening, and reflecting. *SU Place as Text* offers thematic walking routes: Salisbury University Campus and Downtown Salisbury.
- Congratulations to Crystal Kelly (Director, SU Publications) who recently received one of the University System of Maryland's highest honors: the Board of Regents' Staff Award for Effectiveness and Efficiency. In addition to managing costs and raising efficiency within the Publications Office, Crystal tirelessly supports effective and visually-interesting communication across campus, literally from COVID to Commencement.
- [Gull Week](#) will run in-person 9/13-9/20 and provides important information regarding the effectiveness of our undergraduate academic programs. Please encourage your students to participate and click [here](#) to see summaries of previous assessments.

Training and Reporting Requests

- Candace Henry and the Disability Resource Center team have developed a series of valuable development experiences for faculty and staff. See the attachment and [their website](#) for more information about how to support students with accommodations and accessibility services.
- As noted in several emails from the Office of Information Technology, GullNet was upgraded on August 1 and has a new look (but same functionality). For more information, see [Getting Started with the GullNet 2021 Upgrade](#).
- Last year above 85% of faculty completed the Annual Survey of Faculty Productivity. This year, the participation rate is only about 50%. As noted in previous First Monday and other emails, the mechanism used by the USM to measure faculty workload and productivity has changed.

It's critical that faculty complete the **Annual Survey of Faculty Productivity** to allow us to accurately describe, in aggregate, the outstanding work of SU faculty. Thanks to those of you who have completed the survey. If you haven't had a chance to complete this, the deadline has been extended to 8/15/21 (see 5/28/21 email from the Office of the Provost). Please email provost@salisbury.edu if you need the instructions on how to complete the survey in Digital Measures resent to you or if you have other questions.

- Before you know it, Advising season will be upon us. You can easily use Navigate to manage both your Program Planning appointments and Office Hours. To do so, you may need to re-sync your calendars so that Navigate "speaks to" Outlook and your true free times show-up as options. If you don't have a blue "Activate Office 365" button when attempting the first step, you should be good-to-go already. Directions were sent to you by your Advising Services Coordinator; please reach out to them with any questions.
- [Registration](#) for Faculty Development Day (August 25th) is open! Please plan to join us for sessions on 1) Launching a Center for Faculty Development & Excellence and 2) Student Learning Outcomes in General Education.

COVID 19-related updates

- Nearly 87% of SU Academic Affairs employees are fully vaccinated against COVID and this percentage is similarly high in other divisions.
- Campus Health continues to reach out to students to ask them to provide consent for the University to access their vaccination records but feels positive about the percentage of students who are already vaccinated.
- Although there are some dark clouds on the horizon (e.g., delta variant, breakthrough infections), the USM and Campus Health Team recommend continuing with the safety protocols already in place.
- For an informative description of how COVID vaccines work, check out [President Wight's July 8 COVID-19 briefing](#).
- The most up-to-date campus COVID information is available on the [University's COVID webpage](#).

Below is an updated calendar. If you want to share information about events/activities of interest to faculty and other Academic Affairs partners across campus, please send them to provost@salisbury.edu at least three days before the first Monday of each month.

I look forward to seeing you in the next few weeks and at the semester kick-off events later this month,

Karen

Upcoming Dates of Interest (bold indicates events added this month). For more detailed information regarding instruction-related dates of interest, please consult the [Registrar's Calendars](#). For information about Faculty Senate meetings, please consult their [website](#).

- 8/4 Employee Appreciation Day (see 7/19/21 email from Staff Senate)**
- 8/12 Academic Affairs Virtual Town Hall (4 pm) ZOOM Link [here](#)
- 8/23 Adjunct Faculty Orientation (6 pm, Montgomery Room Commons Building)
- 8/24 New Faculty Orientation (new faculty, see 7/29/21 email from Karen Greer for details)
- 8/25 Faculty Development Day (8:30 am to noon, GAC Assembly Hall or remote). Click [here](#) to register
- 8/25 Provost's Welcome (1:00 pm, Dorchester Room, Commons Building and live-streamed). Watch for email from Office of the Provost for invite and agenda
- 8/27 New Student Convocation (10 am Maggs Gym) and Academic Program Welcome (afternoon). Watch for email from Office from the Provost for invite and agenda
- 8/30 Fall 2021 First day of classes – regular session
- 9/1 Deadline for Department Chairs to forward Sabbatical Part A (fall sabbatical) applications to Deans**

- 9/2 Summer Research Poster Session (3:30 pm, GAC Assembly Hall)
9/6 **Labor Day (campus closed/no classes)**
9/9 Academic Affairs Virtual Town Hall (4 pm) ZOOM Link [here](#)

9/13-9/20 Gull Week

- 9/10 **Faculty Senate Faculty Friday Social (GAC Faculty Lounge)**
- 9/10 **Winter and Spring 2022 Course Schedules are due**
- 9/14 **Faculty Senate Meeting**
- 9/15 **Deadline for tenure review eligible faculty to notify Department Chair, in writing, of intent to apply for tenure**
- 9/17 Reception for Retiring Faculty (3:30 pm, GAC Assembly Hall)
- 9/17 **[Graduate and Research Presentation Grant](#) applications due**
- 9/28 **Faculty Senate Meeting**
- 9/30-10/1 **[USM Virtual Faculty Showcase](#)**
- 10/1 **[University Student Academic Research Award](#) applications due**
- 10/1 **Deadline for tenure eligible faculty to submit their tenure application to Departmental Tenure Review Committee**
- 10/1 **Deadline for tenure and promotion eligible faculty to submit their applications to Departmental Tenure Review Committee**
- 10/1 **Deadline for Deans to forward Sabbatical Part A application (fall sabbatical) to Provost**
- 10/8 **Research Day (tentative)**
- 10/9 Sea Gull Century
- 10/12 **Faculty Senate Meeting**
- 10/14 Academic Affairs Virtual Town Hall (4 pm) ZOOM Link [here](#)
- 10/15 **Deadline for Deans to submit completed and signed Part B forms to Provost (Spring 2021 sabbaticals)**
- 10/22-24 Homecoming and Family Weekend
- 10/26 **Faculty Senate Meeting**
- 11/1 **Deadline for Departmental Tenure or T&P Review Committee to submit recommendations and forward applications to Department Chair**
- 11/9 **Faculty Senate Meeting**
- 11/11 Academic Affairs Virtual Town Hall (4 pm) ZOOM Link [here](#)
- 11/12 **Faculty Senate Faculty Friday Social (GAC Faculty Lounge)**
- 11/15 **Deadline for Department Chair to submit recommendations and forward tenure or T&P applications to Deans**
- 11/23 **Faculty Senate Meeting**
- 12/1 **Deadline for Deans to submit recommendations and forward tenure or T&P applications to Provost**
- 12/9 Academic Affairs Virtual Town Hall (4 pm) ZOOM Link [here](#)

12/14 Faculty Senate Meeting

12/15 Deadline for Provost to submit tenure recommendations to President

12/18 Commencement

1/15 Deadline for President to send written notification of tenure decision to candidates

**1/31 Deadline for President's Office to notify faculty of the decision regarding their
Sabbatical applications (Fall 2023 sabbaticals)**

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