

## Biology/Environmental Science Dual Degree Program Guide 2014

### **APPLYING FOR ADMISSION TO UMES**

This application is due before you are enrolled in courses at UMES. Typically, you will fill this out when you come for advising in the spring (or whichever semester you first register there). There is no admission fee. Forms are returned to Dr. Stribling for delivery to UMES. If you have taken any coursework at another institution besides SU, **YOU MUST PROVIDE UMES WITH AN OFFICIAL TRANSCRIPT OF THIS WORK.** SU cannot forward other transcripts. Have these sent directly to the UMES Registrar's Office. Your SU transcript will be sent to UMES for you (no request necessary). You will also need to have any AP credit test scores you will be using for courses here send to UMES in addition to providing them to SU.

### **ORIENTATION**

An orientation to UMES will be held in the spring, soon after the advising period. Be looking for an e-mail about this: we will travel to UMES on a bus and tour the campus, meet the faculty, and learn the "ropes" there.

### **REGISTERING FOR COURSES AT UMES**

This cannot be done on GullNet. Instead, you will fill out an Inter-institutional Enrollment (co-op) form, available from your advisor. Please give a copy to your advisor to keep in your folder, and deliver the completed form to Dr. Stribling.

There is no tuition charge for UMES courses, but a **\$25 lab fee will be billed to you before you begin each lab class.** If you receive ANY other bills besides the lab fees and the diploma fee (see below), do not pay them, and please notify Dr. Stribling. Also, forms such as a health assessment, etc., do not apply to you and can be ignored.

### **GRADES FOR UMES COURSES, UMES ON-LINE ACCESS, BOOKS**

UMES has a version of GullNet called HawkNet, and you will need a UMES computer account to access it. You will be sent a student ID after your admission documents are received, and you can set up your online account through the UMES website. You will then be able to view your grades before they are sent here (which usually takes several weeks). Please note that your GullNet account will show only the designation GENL 449-001 or similar and the appropriate total of credit hours to hold the place for the UMES courses, which will come in as transfer courses when the grade is posted. The grades also transfer for UMES courses.

You UMES computer account gives you access to their version of MyClasses (MyCampus) as well. Access to the UMES Blackboard system is at <https://mycampus.umes.edu>. Textbook information is usually available in the syllabus, posted on MyCampus, for each course. You may order your books (and also search for them) on the UMES bookstore website: <http://www.neebo.com/umes?store=586>.

### **DUAL DEGREE COURSE REQUIREMENTS AND REGISTRATION**

Your **checklist** will be your roadmap to the program. Please study it carefully and understand the requirements. When registering, check your schedule carefully for **conflicts** between UMES and SU courses. GullNet screens for conflicts among SU courses, but we have no way of computer-checking between the 2 campuses, so it's incumbent on you to plan carefully and not be caught at the end needing an additional course to graduate.

Because you are enrolling at two campuses and Gullnet cannot monitor time conflicts, you will be given **priority registration**, so be sure to sign up for the first week of advising IF you will be taking courses at UMES.

Schedule: Dr. Stribling will send out the UMES **course schedule** by e-mail to DD students before advising. Please note: most of the courses have the lecture and lab as separate courses; you will register for them separately and each is assigned a separate grade. So, for example, if you received a D in the lab but a B in the lecture, you would only have to re-take the lab. This does NOT apply to Marine Zoology, however.

Freshman year: You should take BIOL 210 and 212 and Chemistry 121 and 122. You must have a C or better in each of these 4 courses to begin taking courses at UMES, and to graduate in the program. You must also have a C or better in Chemistry 121 to take Chemistry 122.

Sophomore year: Begin with the UMES courses, taking Oceanography and Marine Botany in fall and Principles of Env. Sci. and Marine Zool. in the spring.

Prerequisites: BIOL 212 should be taken at SU in the spring of the freshman year before taking Marine Botany at UMES, and BIOL 213 should be taken at SU in the fall of the sophomore year before taking Marine Zoology at UMES. If you mix these up you may also find unavoidable scheduling conflicts.

Please note that Organic Chemistry is a prerequisite for Marine Ecotoxicology.

The Environmental Electives are designed to give you a look at the offerings in other disciplines (including Biology) that are environmental. Please pay close attention to the prerequisites for these courses. Geography 319 requires 219 as prerequisite, etc. GEOL 322 - Geological Oceanography will be taught every other year unless enrollment goes up a lot. There is a prerequisite (Geog 111), but Oceanography at UMES will count as the prerequisite. GEOG 411 requires GEOL 103 (219 will not count). Also note that many of the GEOG options are offered ONLY in the fall.

### **GRADUATION**

It is your responsibility to meet all SU and Biology Dept. graduation requirements, including taking 30 credits of 3-400 level courses with a C or better (20 of these credits must be in Biology).

As with SU, you will need to fill out a UMES **application for graduation**. This is done for UMES at the beginning of the semester in which you will graduate. Forms are available on the UMES website, or from Dr. Stribling. Your major there is Environmental Science. Please return your completed form to Dr. Stribling.

You will be required to obtain signatures on a UMES clearance form ONLY from Student Accounts, University Police, and the Library at the end of the semester in which you graduate.

### **SUPER IMPORTANT!!!**

\*\*\*\*Double-check that all external **transcripts and AP credit certifications** have been sent to UMES. \*\*\*

If you do not plan on attending the UMES ceremony, you must submit an absentia form to the UMES Registrar's office. These are available on the Registrar's website.

By mid-May or mid-December (depending on semester of graduation), you must submit a \$35 commencement fee to the UMES Office of Student Accounts. Because of delays in grade postings, etc., it may be a few months before you receive the UMES diploma in the mail. If you do not receive it in that length of time, please contact Dr. Stribling.